

**SANBORN REGIONAL SCHOOL BOARD
MEETING MINUTES**

April 10, 2019

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A regular meeting of the Sanborn Regional School Board was held on Wednesday, April 10, 2019. The meeting was called to order at 6:02 p.m. by Sanborn Regional School Board Chairperson, Peter Broderick. The following were recorded as present:

SRSD SCHOOL BOARD MEMBERS:

Peter Broderick, Chair
Dr. Pamela Brown, Vice Chair
Electra Alessio
James Baker
Larry Heath (Excused)
Jamie Fitzpatrick
Tammy Mahoney

Adam O'Rourke -Student Council Representative

ADMINISTRATORS:

Thomas Ambrose, Superintendent
Michele Croteau, Business Administrator (Excused)

1. **CALL TO ORDER** at 6:02 PM by Chair Broderick with the Pledge of Allegiance led by Second Grade students from the Memorial Elementary School.

2. **ACTION ON MINUTES-** Review of Public Minutes of 4/3/19. **Chair Broderick asked for a Motion to approve the Public Minutes of 4-3-19. Motion made by Dr. Brown and seconded by Ms. Mahoney.** No discussion. (Secretary has noted 2 typos submitted by Dr. Brown on page 3 above 4.2 ("me" should be "be") and on page 5, (2ND should be 2nd).

Vote: All in Favor

3. **COMMUNICATIONS**

3.1 Manifests-None this week.

3.2 Nominations- None

3.3 Resignations-None

3.4 Superintendent's Report- The upcoming presentation will take the place of a report.

4. **COMMITTEE REPORTS**

4.1 Policy-Dr. Brown reported: "Policy members met on April 8 at 11:30 am. Larry Heath, Pete Broderick, Superintendent Ambrose, Assistant Principal Dawson, and I were in attendance. Policies from Sections I and J were reviewed. Section I concerns INSTRUCTION (Instructional programs and services) while Section J covers STUDENTS (student conduct, student parking, etc.). The changes examined were recommended by the NH School Board Association, and reviewed by Mr. Dawson. Two of them are brand new policies (IKFC and JFABD-R1), 10 of them require updates to wording or legal references (JEB, JFAA, JFAB, JFABB, JFABB-R, JFABD, JG, JHCB, JICA, JICA-R), one is an obsolete form recommended for repeal (JEB-E), and two need reaffirmation by School Board (JI and JIB). The revisions are to be forwarded to the Board at an upcoming meeting. Dawson reported more J policies are on their way to the Policy committee. Next meeting date chosen is May 6, 2019 11:30 am. Brown requested the committee meetings return to selected Wednesday evenings beginning in fall. Items tabled at the meeting were policies BDE, BDE-E, and DAF (Administration of Federal Grant Funds). Items to be revisited (which tabled at the 3/6/19 meeting) include IHBA, IKFA, ILBA, IMBC, IMBA [DISTANCE EDUCATION]; JJF, JJF-R-E1, JJF-R-E2 to R12 [Student Activities Fund]; BCA, BCB, BDF. Mr. Heath requested that agenda items be reviewed with a motion to approve, at the start of each meeting. The committee agreed an action item, "Approval of the Agenda" will be listed above "Approval of the Minutes" on future agendas. Adjourned at 12:32 PM."

4.2 EISA- Ms. Mahoney reported that committee met tonight and the next meeting will be held on May 15th at 4:30 PM.

4.3 Facilities- Mr. Baker reported the following:

The Facilities Committee met Weds April 3rd @ 4:30 PM. The members present were Larry Heath, Jamie Fitzpatrick, and Jim Baker. Also present were: Matt Angell and Steve Riley.

Larry and Jamie are new members of the Facilities Committee. Matt Angell presided over the election of our chairman. Jim Baker was elected. Baker was the only holdover member from the previous committee present at the March 6th meeting; he reviewed and approved the minutes which were written by Kristin McNulty.

We reviewed a revised format proposed by Matt Angell for reporting status of Trust, Reserve and Revolving Fund account reporting. The revised format was approved unanimously.

We received a status report on the construction of the Dugout the Softball Boosters are donating to the District to be built at the Chase Fields. The Boosters have applied to Kingston for the construction permits. Since the meeting the building permits have been received along with the certificate of insurance for construction.

We discussed the importance of creating an up to date Capital Improvement Plan. The CIP is a plan that inventories all physical assets of the District and is designed for managing and funding anticipated maintenance and improvements over multiple years. Matt Angell discussed the process he recommends in developing the new Capital Improvement Plan. The process would involve recommendations developed by the Business Administrator in consultation with the Administration, the Facilities Director, the Facilities Committee and the public.

The next Facilities Committee meeting is scheduled for Weds May 1 @ 4:30 PM.

4.4 Finance- Mr. Baker reported that the group will meet on April 17th at 4:30.

4.5 Public Relations-No report.

4.6 Personnel- Meeting – Dr. Brown reported that the next meeting is on 5/22 at 5 PM.

4.7 SST- No report.

4.8 Seminary –No report.

4.9 Budget- Mr. Heath reported that the next meeting April 11th at 7PM.

5.0 Wellness-No report.

5. **STUDENT COUNCIL REPRESENTATIVE REPORT**

Mr. O'Rourke reported that, the sophomore's Pizza Fest is on for May 3rd at 6pm at the High School. On April 8th and 9th, the Student Council collected \$358 to donate to the Jimmy Fund. On April 19th, the FLT options for Earth Day are set.

6. **1st PUBLIC COMMENT**-None

7. **OLD BUSINESS**

- 7.1 **Policies**-Dr. Brown Motioned that the School Board “Approve new policies: DGA, DI, DIH, DKA and EBB; repeal old policies: DJF, EB-R, EBCE-R, EE, EEA-R, EEAC and EEAH; reaffirm policies: DH, EBBB and EBBC; and approve revised policies: DBC, DBJ, DFA, DFF, DIC, DJC, DJE, DM, DO, EBBA, EBBA-R, EBCE, EC, ECAF and EEA with 1st and 2nd Reading.” Motion seconded by Mr. Baker.

Discussion followed. Business administrator Matt Angell was in attendance and answered questions.

Policies DFA, DFF and EC were tabled for further review by the Policy committee. Policy DKA had following sentence stricken: “There shall be no salary advances.” Policy DO had the sentence which begins, “Unfilled commitments will be reported...” changed to read, “Unfilled written commitments will be reported...”

Policy EEA was amended to add two sentences: “Animals (pets) are not permitted on school buses. Vaping is not permitted on school buses.” The sentence reading, “As a last appeal, the parent may request to appear before the Board's Transportation Committee.” was amended to read: “As a last appeal, the parent may request to appear before the School Board.”

All of the posted policies (with the exception of the three tabled) were approved as amended with 1st and 2nd Reading.

- 7.1.1 DBC-Budget Planning
- 7.1.2 DBJ-Line Item Transfer Authority
- 7.1.3 DFA-Investment
- 7.1.4 DFF-Income from School Shop Sales and Services
- 7.1.5 DGA-Authorized Signatures
- 7.1.6 DH-Bonded Employees and Officers
- 7.1.7 DI-Fiscal Accounting and Reporting
- 7.1.8 DIC-Financial Reports and Statements
- 7.1.9 DIH-Fraud Prevention and Fiscal Management
- 7.1.0 DJC-Petty Cash Accounts
- 7.1.1 DJE-Bidding Requirements and Purchasing Procedures
- 7.1.2 DJF-Local Purchasing (Merged w/DJE)
- 7.1.3 DKA-Payroll Procedures
- 7.1.4 DM-Cash in School Buildings
- 7.1.5 DO-Reimbursement to Yearbook Program

7.2 E Policies

- 7.2.1 EB-R-Building Safety Procedures
- 7.2.2 EBB-School Safety

- 7.2.3 EBBA-Prevention of Disease, Infection Transmission and Allergic Reaction
- 7.2.4 EBBA-R-Procedure to Prevent Disease/Infection Transmission
- 7.2.5 EBBB-Accident Reports
- 7.2.6 EBBC-Emergency Care and First Aid
- 7.2.7 EBCE-School Closings
- 7.2.8 EBCE-R-Emergency Procedures
- 7.2.9 EC-Buildings and Grounds Alterations
- 7.2.0 ECAF-Audio and Video Surveillance on School Buses
- 7.2.1 EEA-Student Transportation Services
- 7.2.2 EE-Student Transportation Services
- 7.2.3 EEA-R-Walkers and Riders
- 7.2.4 EEAC-Scheduling and Routing
- 7.2.5 EEAH-Student Transportation Insurance

Vote: All in favor.

8. **NEW BUSINESS**

8.1 Approval of SST Twenty (20) Year Agreement

Ms. Mahoney asked for a Motion to move item 8.2 (SST Agreement) to item 8.1 on the agenda, seconded by Dr. Brown.

Vote: All in Favor.

Having toured the school and as a member of the SST board, Superintendent Ambrose praised the SST program and is very pleased that 100 of our students can benefit from it. He worked on the Agreement, supports it fully and hopes the Board will approve it as well.

Chair Broderick asked for a Motion to approve the SST Twenty (20) Year Agreement. The Motion was moved by Ms. Mahoney and seconded by Dr. Brown.

Vote: All in Favor.

8.2-Article 8/Grade Level Configuration K-5 Presentation- Superintendent Ambrose presented the proposed K-5 Reconfiguration.

To view the slides, [please click here.](#)

To view the video, [please click here.](#)

A survey will be sent out to the staff, students and the public to gather their questions and concerns for the public forum which will address the Pre-K-5 proposal and the proposal for the Middle School transition on Wednesday, May 15 at 7 PM in the High School Auditorium.

9. **2ND PUBIC COMMENT-**

Cheryl Gannon (Kingston)-What are the qualifications for paraprofessionals to be teaching students? Is the program *Response to Intervention* (RTI) still in place in the district? If so, how successful is it? She would like some clarity on the mention of learning to read by grade 2. She heard it was by grade 4. Are we on the fast track? What was the cost of the NESDEC Study and what is the status of the Seminary (1 of the 5 campuses). Why is Bakie School the only school out of compliance regarding the Articles of Agreement? At grade level, how many have two teachers? The Q & A process would be more beneficial for gaining trust in person instead of submitting via email.

Heather Ingham (Newton) - We worked hard to pass the teacher and support staff contracts. She worries that we will lose teachers and paraprofessionals that are really amazing for our district. Cutting them will be detrimental to our kids. She also wants to ensure that the board and the community feel like there is trust between the two as she is not sure it is still there.

Ursula Giannusa (Kingston) – has a son at the Bakie School in 1st grade and her biggest concern is the Special Education program. Autism is on the rise and the paraprofessionals are amazing in their work with her autistic son. They are an asset and her son would not be surpassing the goals like he has without them. Other children will suffer if these cuts happen. (Mr. Ambrose respond that in the entire proposal, 3 paraprofessionals would be cut and those are positions that are not currently filled due to the difficulty in finding people for the job. Also, some Middle School staff may be available to step into positions. All of this is an estimate.

Cindy McLaughlin (Kingston)-With 5 facilities for 1600 students, and with 4 being used, agreeing to this proposal would mean the Middle School would be empty. What is the guarantee the building will be used? (Mr. Ambrose answered that he cannot market a building that isn't available. He would potentially rent it (not sell it) or keep it at a temperature that lessens deterioration which would still be a huge savings. The Seminary property is of interest to some and no decisions have been made).

Joanne Corriveau (Newton)-The reduction of 6 teachers is not good for our students no matter how you spin it. Also, the previous Special Education issue brought up should not be swept under the rug.

Mary Cyr (Kingston) - The Superintendent's reports (last week and this evening) which are centered on redistricting our schools, contain a lot of data, both about the current state of affairs, and possibilities for the future. These proposed changes are a BIG deal to the community, and have understandably, elicited a tidal wave of emotional responses. Rational thinking is the ability to consider all the relevant variables of a situation (facts, data, opinions, emotions, judgments, etc.) and to organize and analyze that information to arrive at a sound conclusion.

The School Board's job in this process is to think rationally about the proposed changes; to sift through all the data and emotions, and arrive at a sound conclusion which supports the best interests of our community, as a whole. We all want better outcomes for students. We want to be able to attract and retain the best educators and to provide the most rewarding learning opportunities and outcomes possible for students. It is in everyone's best interest to support these objectives. Nobody in their right mind wishes to undermine or degrade the reputation of our school district, or the property values of the towns, which support it.

School Boards of the recent past have covertly enacted changes that not everyone agreed with. From something as seemingly benign as sliding in full-day kindergarten after voters had turned it down at the polls, to the more wide sweeping change, of adopting competency-based education. Guess what? Things may not be optimal for everyone, and there is always room for improvementbut the sky didn't fall . That's largely because the citizens and the school leaders alike, didn't allow it to happen. Priorities change, variables are in constant motion, and we are fortunate to now have a Superintendent who's willing and able to put it all out there for us to consider, in order to move our District forward. There is a tremendous opportunity here to right-size the District, and to redirect newly-found resources to where they can bring the most positive change for learning.

The School Board will be deliberating these issues in the coming year. It is our job, as vested members of this community, to ensure the relevant variables remain on the table. Please, stay involved; continue to voice your wishes and concerns. Absolutely hold SB members accountable to act in the best interests of our community. But for goodness sake, put aside the airs of contempt and distrust long enough to realize that we ALL are working toward the same big picture goals - and we all stand to benefit from the redistricting of our schools."

Adam Mullen (Kingston)-Teachers are not a dime a dozen and our teachers are exceptional. As a Sanborn graduate, his teachers made a huge impact in his pursuing his undergraduate and graduate degrees. As an educator in this district teaching 3rd grade inclusion, he has worked with exceptional Para educators who are above and beyond individuals who read to kids. They are a lifeline, a huge support that we need to respect and honor for what they accomplish working every day to support students.

Vanessa Matias (Kingston)-Urges the board to slow down. She is not against change, but wants to make sure that time is taken to reconsider all the facts and impacts of this big decision. There should be multiple public forums and a decision in June is too soon. This should go before the voters. (Chair Broderick responded that if the decision were to be made it would be 2020-21 before it was put in place and there is a lot of time to prepare).

10. **OTHER BUSINESS**

10.1 Next Meeting Agenda

- ◆ Policies
- ◆ School Board Goals

10.2 Announcements

- 10.2.1 The next Sanborn Regional School Board meeting will be held on Wednesday, May 1st in the Sanborn Regional High School library from 6-9 PM

11 **NON-PUBLIC SESSION**- RSA 91-A: 3 II (c) (d)

Motion made by Dr. Brown to go into Non-Public Session, seconded by Mr. Baker. A Roll Call vote was held of all members present.

Vote: All in Favor

12 **ADJOURNMENT**- Meeting adjourned 7:25 PM

Minutes Respectively Submitted by:

Phyllis Kennedy
School Board Secretary

Minutes of the School Board meetings are unofficial until approved at a subsequent meeting of the School Board.

Sanborn Regional School Board
Continuing Public Minutes
4-10-19

8: 16 PM-Motion made by Mr. Baker that Superintendent Ambrose receive compensation for reaching 2018-19 SRSD goal #1 as stated:

Review the New England School Development Council (NESDEC) study information and come up with a recommendation for the best use of Sanborn Resources to support student success.

Motion seconded by Ms. Mahoney.

Vote: All in Favor

8:18 PM: Motion to adjourn meeting made by Ms. Mahoney and seconded by Mr. Fitzpatrick.

Vote: All in Favor