

## **Process for Bringing Concerns to the School Board**

At a recent school board meeting, parents asked for an outline of the process for bringing a concern or question to the school board. The public may comment on any item on the agenda during the public comment part of the meeting. Our district utilizes the following process to address questions and concerns:

1. **Address the issue at the lowest level possible**: Talking directly to the person you have a concern with is always the first step.
2. **Principal**: If the issue cannot be resolved with a staff member the next step is to talk to the Principal.
3. **Department Director**: This applies to Special Education and Curriculum/Instruction issues. Before meeting with the Superintendent, the Director of Student Services and/or the Director of Academics, Professional Learning and Student Affairs.
4. **Superintendent**: If the issue cannot be resolved with the Principal, the next step is to talk to the Superintendent.
5. **School Board Chair**: If the issue cannot be resolved with a Superintendent, the next step is to talk to the School Board Chair if required by law or policy.
6. **School Board**: If the issue cannot be resolved with the School Board Chairperson, the next step is to talk to the School Board.