Present:
Chair - Annie Collyer – Newton
Jim McCarthy - Newton
Sandi Rogers-Osterloh – Kingston
Cheryl Gannon – Kingston
Moira Bashaw - Kingston
Mary Cyr, - Member-at-Large
Larry Heath, School Board Representative

Chair of the Budget Committee, 7:02 Annie Collyer, called the meeting to order at 7:02 PM.
The Pledge of Allegiance was recited by all in attendance.


Approval of Minutes:
Minutes of February 6, 2019 – MOTION – by/ Mr. Heath to accept the amended minutes/Ms. Rogers-Osterloh Second – board vote = unanimous.
Minutes of April 11, 2019 – MOTION -by/ Ms. Cyr to accept the amended minutes/Ms. Rogers-Osterloh Second – board vote = unanimous.

Review and Approval of Budget Committee Calendar
Discussion ensued, regarding Ms. Gannon’s question of receipt of reports from the Superintendent in advance of the December meeting. RSA 32 (The municipal budget law), sub-text statements were read to the committee for clarification.

The following calendar alternate #1, was adopted by a poll of the committee - vote- 5 in favor, 1 against (Gannon), 1 no vote (Heath): Rogers-Osterloh, McCarthy, Bashaw, Heath, Collyer.

- Tuesday, September 24 – Submission of any new questions to Chair to collate and pass forward to Business Administrator and Superintendent.
- Thursday, October 10 - Meeting 7:00 p.m. – To review Budget Process with Business Administrator
- Thursday, October 24th – Meeting 7:00 p.m. if required
- Wednesday, November 6th – Joint Meeting 6:00 p.m. meeting with School Board, with Vote of Budget Presentation, for Budget Committee.
- Friday, November 15th – Budget questions 5:00 p.m., on Superintendent's Requested Budget Due to Chair, collation and submission to Superintendent and Business Administrator on a portion of the budget, to be determined for logical division.
- Thursday, November 21st - Joint Meeting 7:00 p.m., with answers to all questions submitted.
- Wednesday, December 4th – Meeting 6:00 p.m., meeting of School Board, with Vote on Budget Recommendation for Budget Committee
Thursday, December 5th - **Meeting 7:00**, with Superintendent, Relevant Administrators, Answers to all questions Reviewed and Discussed, Possible Budget Proposal.

Thursday, December 12th – **Meeting 7:00** p.m., to Review Budget Recommendations, Make Budget Proposal if needed.

Thursday, December 19th - **Meeting 7:00** p.m., for Joint Session with School Board, Finalize Proposal – School Board Set Default Budget, Budget Committee set proposal for the Public Hearing.

January 2nd – **Meeting 7:00** p.m., Budget Committee will finalize Public Hearing Presentation and supporting documents.

January 9th - **Public Hearing 7:00** p.m.

January 16th – **Meeting 7:00** p.m., To finalize the budget and vote on warrant articles. Proposed budget goes to the School Board.

January 23nd – **Meeting 7:00** p.m. to shape the Deliberative Presentation

January 30th – **Meeting 7:00** p.m. if needed.

February 5 (6) – **Deliberative Session**; Meeting to vote on final budget and allocation Recommendations, final votes on all Warrant Articles.

March 10th - **Second Session**

**Acceptance of Resignation of Sandra Rogers-Osterloh** – Chair Annie Collyer, with regret, announces the resignation of Sandra Rogers-Osterloh; Effective, July 17, 2019. Motion by Ms. Cyr/Seconded/Mr. Heath resulted in 6 in favor/1 abstention- Collyer, Cyr, Gannon, Bashaw, McCarthy, Heath. The Committee voiced by Ms. Cyr; their appreciation, while heralding Ms. Rogers-Osterloh’s, substantial contributions to the committee and the district.

671:33 RSA process for replacing budget school members for a co-operative school district will be adhered to for replacing the member of the seat. Ms. Cyr, Ms. Gannon and Ms. Bashaw will place advertisement, receive applications and conduct interviews in a public forum to chose the candidate according to the appropriate regulations. The new member should be seated by September 15th, 2019.

**Next Scheduled Meeting Date:**
Budget Committee Thursday, October 10th, 2019 – 7:00 p.m.

**Adjournment:** 7:47 p.m. Motion/Ms. Cyr/Second/Mr. Heath – vote =unanimous

Judith Schaefer
Recording Secretary